



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Additional Forthcoming Decisions

TO BE TAKEN DURING MAY/JUNE 2020

LANCASTER CITY COUNCIL

FORTHCOMING DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Leader and Cabinet Member	Covid Policy for spending delegations within the Budget	9 June 2020
Leader/Cabinet Member with particular responsibility for Finance	Covid 19 Business Grant Policy 2020-21	Prior to 9 June 2020 - ICMD
Leader/Cabinet Member with particular responsibility for Finance	Covid19 Council Tax Hardship Fund 2020/21	Prior to 9 June 2020 - ICMD
Leader and Cabinet Member	Lancaster District Plan 2030 – Beyond the Crisis	9 June 2020
Leader and Cabinet Member	Lancaster & South Cumbria Joint Committee	9 June 2020

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Leader and Cabinet Member	Eden Project North	9 June 2020
Cabinet Member with particular responsibility for Resources	Procurement of CRM and Microsoft Teams Contact Centre Solution	9 June 2020
Cabinet Member with particular responsibility for Economic	Hest Bank Flood Protection	9 June 2020

Development and Regeneration		
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Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Erica Lewis (Leader), Kevin Frea (Deputy Leader), Dave Brookes, Tim Hamilton-Cox, Janice Hanson, Caroline Jackson, Jean Parr, John Reynolds, Alistair Sinclair and Anne Whitehead

Kieran Keane
Chief Executive

Publication Date: 28 May 2020

Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the following decision will be taken under regulation 10 as it has not been possible to provide 28 days' notice. The Chair of the Overview & Scrutiny Committee has been notified.

ITEM FOR DECISION:	Covid Policy for spending delegations within the Budget
DIRECTORATE:	Corporate Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To adopt a policy in relation to any spending within the Budget & Policy framework during the pandemic.
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Daniel Bates, Director of Corporate Services Tel: 01524 582138 dbates@lancaster.gov.uk

Decision to be taken as an ICMD

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the following decision will be taken under regulation 10 as it has not been possible to provide 28 days' notice. The Chair of the Overview & Scrutiny Committee has been notified.

ITEM FOR DECISION:	Covid 19 Business Grant Policy 2020-21
DIRECTORATE:	Corporate Services
DECISION MAKER:	Individual Cabinet Member
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To seek approval of an overarching Covid-19 Business Grant Policy, to cover three new grant schemes introduced by Government in response to the pandemic. The policy sets out the criteria which Central Government provided to the Council, to determine eligibility for the Small Business Grant Fund, the Retail, Hospitality and Leisure Grant Fund and the Discretionary Business Grant Fund, and outlines the approach the Council will take in determining whether an award should be paid.
DATE FOR ICMD	Prior to 9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Adrian Robinson, Head of Revenues and Benefits a.robinson@preston.gov.uk

Decision to be taken by Individual Cabinet Member

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the following decision will be taken under regulation 10 as it has not been possible to provide 28 days' notice. The Chair of the Overview & Scrutiny Committee has been notified.

ITEM FOR DECISION:	COVID 19 COUNCIL TAX HARDSHIP FUND 2020-21
DIRECTORATE:	Corporate Services
WARD:	ALL
DECISION MAKER:	Individual Cabinet Member
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	As part of its response to COVID-19, the Government has provided local authorities in England with £500 million of new grant funding to support economically vulnerable people and households in their local area. Lancaster City Council has received £1.425m in hardship funding and the Government has provided guidance on how it should be spent. This report sets out the options for using the fund and seeks Cabinet Member approval of targeted spending plans.
DATE FOR ICMD	Prior to 9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Adrian Robinson, Head of Revenues and Benefits a.robinson@preston.gov.uk

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the following decision will be taken under regulation 10 as it has not been possible to provide 28 days' notice. The Chair of the Overview & Scrutiny Committee has been notified.

9 June 2020

ITEM FOR DECISION:	Lancaster District Plan 2030- Beyond the Crisis
DIRECTORATE:	Chief Executive
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Seek Cabinet approval for the strategic means of delivering the Council's key priorities within the changed context of the COVID-19 pandemic
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Mark Davies, Director for Communities and the Environment Tel: 01524 582401 mdavies@lancaster.gov.uk

Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the following decision will be taken under regulation 10 as it has not been possible to provide 28 days' notice. The Chair of the Overview & Scrutiny Committee has been notified.

ITEM FOR DECISION:	Lancaster and South Cumbria Economic Prosperity Board
DIRECTORATE:	Chief Executive
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider establishing a joint committee between South Lakes, Barrow and Lancaster City Council
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kieran Keane, Chief Executive Tel: 01524 582066 kkeane@lancaster.gov.uk

Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the Chair of the Overview & Scrutiny Committee has given approval for the decision to be taken under regulation 11, special urgency

ITEM FOR DECISION:	Eden Project North
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Chief Executive
WARD:	Poulton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider the latest progress on Eden Project North in partnership with Eden Project International Ltd.
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	exempt
OFFICER CONTACT DETAILS:	Kieran Keane, Chief Executive Tel: 01524 582066 kkeane@lancaster.gov.uk

Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the Chair of the Overview & Scrutiny Committee has given approval for the decision to be taken under regulation 11, special urgency

ITEM FOR DECISION:	Procurement of CRM and Microsoft Teams Contact Centre Solution
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Communities and the Environment
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Resources
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	The procurement of a new Customer Relationship Management (CRM) system and a Contact Centre solution for the Microsoft Teams telephony system
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	exempt
OFFICER CONTACT DETAILS:	Alison McGurk, Customer Services Manager Tel: 01524 582399 amcgurk@lancaster.gov.uk

Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, the Chair of the Overview & Scrutiny Committee has given approval for the decision to be taken under regulation 11, special urgency

ITEM FOR DECISION:	Hest Bank Flood Protection
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(1) Information relating to any individual)</i></p>
DIRECTORATE:	Economic Growth and Regeneration
WARD:	Bolton and Slyne
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Economic Development and Regeneration
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Consideration of issues and options for permanent flood protection scheme on Hest Bank shore
DATE OF CABINET MEETING	9 June 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Justin Shaw, Senior Service Support Administrator Tel: 01524 582375 JShaw@lancaster.gov.uk

